

## PayPro Global, Inc. Privacy policy

### **1. PayPro Global Privacy Statement**

Your privacy is important to us – we would like to ensure that you have a positive buying experience in our store and hope to be able to welcome you back many times. We have created a set of privacy rules for us and our suppliers in order to guarantee you maximum privacy when shopping at PayPro Global Web site. Please note that certain information is necessary to fulfil your order and authorize your payment – however, we do not collect any data without your consent. This statement is based on the OECD guidelines for user privacy which you will find below.

### **2. About PayPro Global**

Today's information and communication technologies are a central part of PayPro Global's business activities. Our principal activity is Downloadable Product Distribution Services for companies and buyers alike. Protecting your privacy and your personal data is an important aspect of the way we create, organize and implement our activities on-line and off-line. Our privacy policy covers PayPro Global, Inc. and all its subsidiaries.

Data Controller details:

#### **PayPro Global Inc.**

**Address:** 225 The East Mall, Suite 1117, Toronto, ON, M9B 0A9, Canada

**Phone:** +1-646-873-6857 Ext:704 Fax: +1-416-981-7818

**URL:** [www.payproglobal.com](http://www.payproglobal.com)

### **3. Purpose Specification and Data Collection**

You can access our Web site home page and browse our sites without disclosing personal data. We collect your personal data only with your knowledge or your consent. Aside from your automatically logged information, we do not collect any other data about you. We collect the personal data that you volunteer on registration, order, survey, competition, other forms or by email.

Overview of data processing provisions for customers of PayPro Global:

<https://payproglobal.com/users-data-protection/>

For any inquiries on the matter, you may contact us at:

[dataprotection@payproglobal.com](mailto:dataprotection@payproglobal.com)



#### **4. Cookies**

We use cookies only with your explicit consent in order to hold session information, improve security during a visitor's session online or to improve the usability of our website during a visit. We do not associate the information stored in a visitor's cookie with any other personal data about that visitor without the user's prior consent. Each of our employees having access to your personal data and associated with the processing of that data is required to respect the confidentiality of your personal data.

Privacy policies of the services involved are available under the following links:  
<https://www.hotjar.com/legal/policies/privacy>  
<https://www.google.com/analytics/terms/>

#### **5. Visitor Choice**

You may choose to receive promotional or marketing information from our websites if you choose to do so.

#### **6. Disclosure**

We only disclose personal data about our website's visitors to our associated companies and their websites or – in case of electronic delivery – to the companies, from which you purchase products, for their information. They are allowed to use this information to provide you with technical support, inform you of product updates/upgrades or new releases. They are also required to allow you the ability to unsubscribe from the mailings. Your personal data will not be disclosed to any other third party, especially not for the purpose of mailings or any other marketing activity. We ensure that your personal data will not be disclosed to state institutions and authorities except if required by law or other regulations.

#### **7. Privacy Policy**

We have implemented technology and security policies, rules and measures to protect the personal data that we have under our control from unauthorized access, improper use, alteration, unlawful or accidental destruction, accidental loss.



## 8. Privacy Compliance Details

The Privacy Principles of the OECD Guidelines

### - Collection Limitation Principle

There should be limits to the collection of personal data and any such data should be obtained by lawful and fair means and, where appropriate, with the knowledge or consent of the user.

### - Data Quality Principle

Personal data should be relevant to the purposes for which they are to be used, to the extent necessary for those purposes, should be accurate, complete and kept up-to-date.

### - Purpose Specification Principle

The purpose for which personal data is collected should be specified no later than at the time of collection and the subsequent use limited to the fulfillment of those purposes or such others as are not incompatible with those purposes and as are specified on each occasion of change of purpose.

### - Use Limitation Principle

Personal data should not be disclosed, made available or otherwise used for purposes other than those specified in accordance with Paragraph 9 (Purpose Specification Principle) of the OECD Privacy Guidelines except:

- a) with the consent of the data subject; or
- b) by the authority of law.

### - Security Safeguards Principle

Personal data should be protected by reasonable security safeguards against such risks as loss, unauthorized access, destruction, use, modification or disclosure of data.

### - Openness Principle

There should be a general policy of openness about developments, practices and policies with respect to personal data. Means should be readily available by establishing the existence and nature of personal data, and the main purposes of their use, as well as the identity and use of the Data Controller.



*- Individual Participation Principle*

An individual should have the right:

- a) to obtain from a data controller, or otherwise, confirmation of whether or not the data controller has data relating to him;
- b) to have communicated to him data relating to him within a reasonable time: at a charge, if any, that is not excessive; in a reasonable manner; and in a form that is readily intelligible to him;
- c) to be given reasons if a request made under subparagraphs (a) and (b) is denied, and to be able to challenge such denial; and
- d) to challenge data relating to him and, if the challenge is successful to have the data erased, rectified, completed or amended.

*- Accountability Principle*

A Data Controller should be accountable for complying with measures which give effect to the principles stated above.

## **9. Privacy of Minors**

Individuals under the age of eighteen (18) should not transfer any Personal Information to us. We will neither purposely ask for their Personal Information, nor intentionally process it.

## **10. Contact Us**

To contact us in writing please address your inquiry to:

***PayPro Global Inc.***

***225 The East Mall, Suite 1117, Toronto, ON, M9B 0A9, Canada***

If you have any questions about our privacy policy or other compliance-related matters, please contact us at [compliance@payproglobal.com](mailto:compliance@payproglobal.com).