

# Carbon Reduction Plan

Supplier name: Cogrammar

Publication date: 16/01/2025

## Commitment to achieving Net Zero

Cogrammar is committed to achieving Net Zero emissions by 2050

## Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

<b>Baseline Year: 2024</b>	
<b>Additional Details relating to the Baseline Emissions calculations.</b>	
<p>This is the first time we have reported our carbon footprint so this calculation establishes our baseline. It is based on our financial accounting year of Jan - Feb</p> <p>Our Baseline calculation includes:</p> <ul style="list-style-type: none"> <li>• Scope 1: Direct Emissions</li> <li>• Scope 2: Indirect Emissions</li> <li>• Scope 3 Categories: 5: Waste generated in operations: 6: Business travel/Hotel stays: 7: Employee commuting/Teleworking:</li> </ul> <p>Our Baseline deviates from the requirements under PPN 06/21 as follows:</p> <ul style="list-style-type: none"> <li>• Scope 3: Category 4: Upstream transportation &amp; distribution: is not included as no transport paid for by the company. Scope 3: Category 9: Downstream transportation &amp; distribution: is not included as no transport paid for by the customer.</li> </ul>	
<b>Baseline year emissions:</b>	
<b>EMISSIONS</b>	<b>TOTAL (tCO<sub>2</sub>e)</b>
Scope 1	1.2 tCO <sub>2</sub> e
Scope 2	0.9 tCO <sub>2</sub> e
Scope 3 <small>(Included sources as detailed above)</small>	18.1 tCO <sub>2</sub> e
<b>Total Emissions</b>	<b>20.1 tCO<sub>2</sub>e</b>

# Carbon Reduction Plan

## Current Emissions Reporting

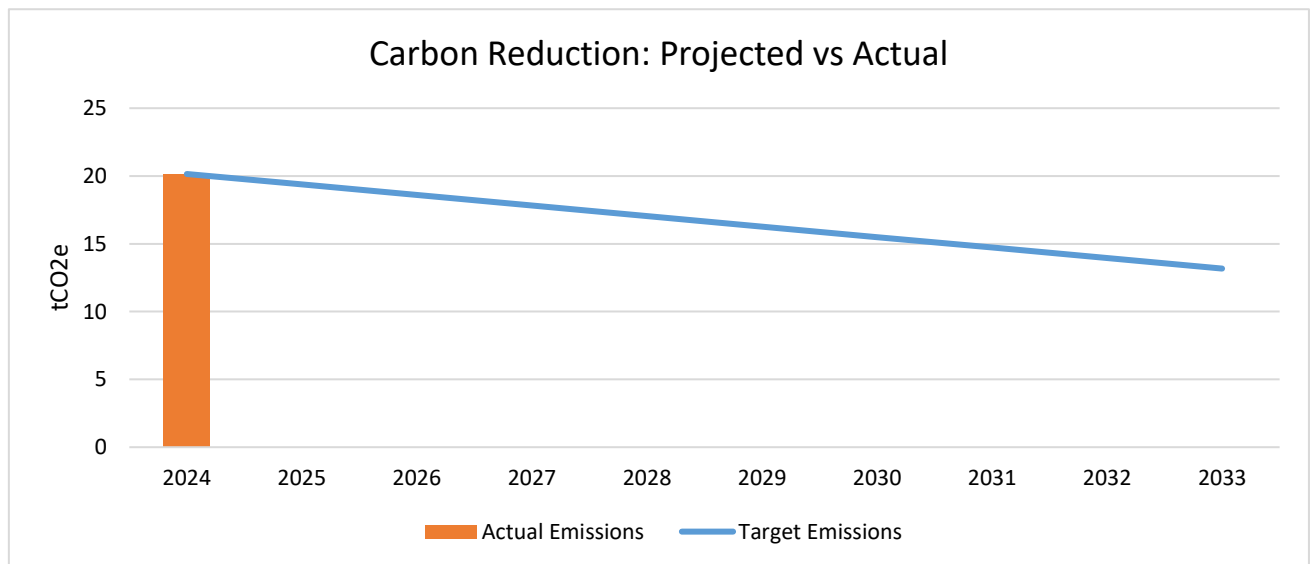
Reporting Year: Jan 2024 to Dec 2024	
EMISSIONS	TOTAL (tCO <sub>2</sub> e)
Scope 1	1.2 tCO <sub>2</sub> e
Scope 2	0.9 tCO <sub>2</sub> e
Scope 3 <small>(included sources as detailed above)</small>	18.1 tCO <sub>2</sub> e
<b>Total Emissions</b>	<b>20.1 tCO<sub>2</sub>e</b>

## Emissions reduction targets

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets.

We project that carbon emissions will decrease over the next five years to 16.3 tCO<sub>2</sub>e by 2029. This is a reduction of 19.2 %

Progress against these targets can be seen in the chart below:



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## Carbon Reduction Projects

### Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented since the 2024 baseline and the measures will be in effect when performing the contract.

- Given up office and moved to working fully remotely
- Majority of customer meetings are now conducted online reducing our business travel

### Future Carbon Reduction Initiatives

In the future we hope to implement further measures such as:

- Reduce emissions from business travel by taking less flights and accommodation and using more virtual meetings
- Encourage staff working from home to switch to renewable electricity
- Complete staff engagement session on why it is important that we reduce our emissions so they can make informed decisions about company activities

## Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans. Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard and uses the appropriate Government emission conversion factors for greenhouse gas company reporting.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:  DocuSigned by:  
Riaz Moola  
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**Name:** Riaz Moola

**Position:** CEO and Founder

**Date** 1/16/2025